

# GOVERNMENT OF THE DISTRICT OF COLUMBIA



## MEMORANDUM

**TO:** Adrian M. Fenty, Mayor  
Dan Tangherlini, City Administrator

**FROM:** Kevin Donahue, CapStat Director

**DATE:** June 13, 2008

**SUBJECT:** Action Items from Session 6.12.08

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On June 12, 2008, Mayor Adrian M. Fenty conducted a briefing on Summer Readiness. This memo identifies specific actions committed to during the session.

### Department of Parks and Recreation (DPR)

1. Ensure that the city has full life guard coverage by clarifying the number and names of life guards hired to service pools (**Deadline: June 13, 2008**)
2. Clarify enrollment numbers for DPR programs (**Deadline: June 13, 2008**)
3. Resolve outstanding Community Relations (MOCR) facility concerns (**Deadline: June 30, 2008**)

### Office of the City Administrator (OCA)

4. Incorporate DPR enrollment figures into the Daily CapStat report (**Jointly with DPR. Deadline: June 23, 2008**)
5. Organize a CapStat session for June 23 on the topic of DPR facility repairs (**Deadline: June 23, 2008**)

### Office of the Chief Technology Officer (OCTO)

6. Incorporate One Card scanners into entrances of DPR facilities as facilities undergo renovation (**Deadline: As renovations are scheduled**)
7. Report on data collected from One Card usage throughout the summer (**Deadline: Beginning June 23, 2008**)